

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Attorney General

Vacancy Announcement: 15-019
DEPUTY for CONSUMER PROTECTION
Salary range: \$109,269 - \$148,526* (LX-2 Band)

The Deputy for Consumer Protection is the lead attorney and manages the Consumer Protection Division and provides proficient legal advice to the citizens of the District of Columbia on consumer protection.

The Deputy for Consumer Protection is the lead lawyer in the Office of the Attorney General's (OAG's) Consumer Protection Division and is responsible for planning, directing, managing the administrative support operations and organizing the work of that division. The incumbent also develops policies and procedures to strengthen existing District of Columbia consumer protection laws.

The Deputy represents the Attorney General before the courts and advises the Attorney General on legal issues impacting OAG. As a member of the executive management team, the Deputy consults with the Chief Deputy Attorney General in the development and formulation of legal and litigation policy and program objectives. The Deputy has direct responsibility for personnel management and employee utilization, provides direction and guidance to staff; and supervises staff in complex litigation. The Deputy will oversee local and national civil enforcement cases, including trial work and negotiation, as well as oversee the litigation and prosecutions.

The Deputy will have responsibility for handling, fielding or investigating complaints from the public; and will handle public speaking consumer education requests, press and media inquiries and will assist with mediation.

The Deputy will be responsible for preparing, reviewing and authorizing final approval of all legal policy developed, subject to intervention by senior staff or the Attorney General; will apply law and policy to create novel, technical and confidential strategies; and will work with federal, state, local officials or group representatives to solve problems and negotiate solutions. The Deputy prepares all litigation matters; recognizes settlement possibilities and appropriately initiates settlement of disputes. The Deputy will be responsible for preparing letters, memoranda, pleadings and other documents as required to provide legal representation, advice and assistance to the District of Columbia.

The position is an at-will appointment by the Attorney General of the District of Columbia. The position is in the Senior Executive Attorney Service (SEAS), with compensation set by the Attorney General on the LX-2 pay scale using a multitude of factors, including prior managerial experience. The selected candidate is required to be a resident of the District of Columbia within 180 days of appointment and remain a District resident during the tenure of the appointment. This position is outside the Collective Bargaining Unit. Candidates for the position will also be subject to a background check.

The candidate must have substantive knowledge of relevant laws, policies and practices of the Office of the Attorney General; and should have substantial litigation experience; strong writing and research skills. The candidate should have strong management and organization skills and possess the ability to multi-task in a fast paced environment; the candidate should have strong interpersonal skills with the ability to build and maintain working relationships at all levels including law enforcement, legislators, other state and federal agencies and all Agencies' staff.

The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If you are not a member of the District of Columbia Bar, you must be sworn into the District of Columbia Bar within 360 days of your initial hire as an attorney with the bar. The candidate must have 7 years of relevant legal experience, preferably in the area of consumer protection; and one year as a practicing attorney at or equivalent to the LA-15 grade level.

All applicants should submit a cover letter, which specifically addresses the applicant's experience in those areas listed in the qualification criteria, cover letter, resume, writing sample, law school transcript if out of law school less than 5 years, and a list of three references to oag.recruitmentattorney@dc.gov. Closing Date: June 12, 2015.

Please reference vacancy announcement number in your cover letter.

* Salary in this range will be based on applicable rules, regulations and guidelines.

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action.